



Position Description: Infection Prevention & Control Nurse

Business area: Clinical

FTE: As per Conditions of Employment

Reports to: Infection Prevention & Control Coordinator

OUR VISION

To be an innovative centre of excellence,
where people choose to receive health care and people love to work.

OUR GUIDING VALUES



Position Objective:

- To guide and support quality IP&C processes within the organization primarily focused in the clinical areas to ensure continued development of clinical excellence, improved health outcomes, service delivery and consumer experience.

Functional Relationships:

Internal:	External:
<ul style="list-style-type: none"> • Hospital Manager • Quality Manager • Patient Care Manager • Perioperative Services Manager • Charge nurses • Nursing / AT / CSSD Coordinators • Informatics Nurse Specialist • Theatre and ward clinical staff • All other St George's staff 	<ul style="list-style-type: none"> • Nursing Council of New Zealand • Patients, family, whānau and support persons • Clinicians • Microbiologist • Medical Laboratory Scientists • Allied Health Professionals • Other private and public hospitals



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Key Areas of Accountability:

Area of Accountability	Expected Results
Infection Prevention & control management	<ul style="list-style-type: none"> • Supports the Infection Prevention & Control Coordinator in the implementation of the Infection Prevention & Control programme. • Contributes to the development and review of the Infection Prevention and Control programme. • Contributes to the development and maintenance of policies, procedures and guidelines related to the management of infection prevention and control processes. • Provides IP&C education and support to enable staff to undertake and provide safe care. • Supports clinical areas in the IP&C auditing process to enable relevant monitoring and evaluation of systems and process. • Critically analyses, disseminates, and integrates infection prevention and control principles throughout the organization. • Assists with the provision of the annual flu vaccination programme • Collaborates with other health care providers as appropriate to facilitate safe outcomes for consumers.
Management of housekeeping and Laundry Service	<ul style="list-style-type: none"> • Assists with the oversight of housekeeping and laundry services • Contributes to ensuring that the housekeeping and laundry service meets the required Health and Disability Infection control Standards
Certification and Accreditation	<ul style="list-style-type: none"> • Understands and supports the coordination of the Ministry of Health Certification processes. • Identifies and prioritizes actions and resources required to meet Health and Disability Services Standards related to Infection Prevention & Control • Contributes to the achievement of St George's Hospital vaccination programme
Policies and procedures	<ul style="list-style-type: none"> • Understands relevant clinical legislation and compliance acts, regulations and policies. • Ensures policies and procedures are developed, evaluated and meet all relevant current legislation, regulated requirements and best-practice evidence. • Provides advice and support to the clinical teams for planning audit and evaluation of clinical standards related to Infection Prevention & Control.
Interpersonal Relationships/Leadership and Teamwork	<ul style="list-style-type: none"> • Maintains approachability and an open, effective communication style. • Models St George's Hospital vision, values and goals. • Respects lines of authority and uses proper channels of communication. • Is open and receptive to feedback. • Establishes collaborative networks across teams for mutual benefit. • Collaborates with peers to achieve strategic goals. • Reinforces patient/client focus through education, practice, policies and/or procedures. • Recognises individual efforts in excellent patient/client focus. • Responds to the changing needs of patients/client groups and appropriately plans education and practice development initiatives to meet service need. • Empowers others to take action to resolve patient/client issues promptly • Creates a culture of patient/client focus through person-centered care. • Expresses information effectively, both orally and in writing, adjusts language and style to the recipients and considers their frame of reference.
Professional Development	<ul style="list-style-type: none"> • Maintains and continuously updates professional portfolio. • Maintains own professional development and mandatory updates. • Undertakes responsibility for meeting all the mandatory requirements of the professional body and the organisation .



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Area of Accountability	Expected Results
	<ul style="list-style-type: none"> • Identifies own learning requirements/deficits and develops a plan in conjunction with line manager. • Demonstrates and facilitates contemporary knowledge and skills. • Understands and adheres to all legislative requirements and follows St George's Hospital policies and procedures. • Participates in an annual performance appraisal and the setting of performance objectives aligned to the goals of the organisation. • Identifies own learning requirements/deficits and discusses development plan with Manager. • Attends CPR updates and familiarises self with emergency equipment. • Attends relevant study days and in-service education. • Fosters an environment conducive to learning, enquiry and research. • Participates in approved research programmes as requested.
Organisational Culture	<ul style="list-style-type: none"> • Fosters co-operation across the organisation. • Is customer focused, understands and promotes the concept of internal and external customers (i.e. patients, colleagues and clinicians). • Maintains confidentiality in respect to St George's operations, business, employees, clients and patients. • Adheres to St George's policies and procedures.
Cultural understanding of the Treaty of Waitangi	<ul style="list-style-type: none"> • Understands and has knowledge of the Treaty of Waitangi and implications for clinical practice. • Collaborates with colleagues regarding the integration of the Treaty principles of partnership, protection and participation in practice, guiding and providing resources to foster understanding. • Displays cultural sensitivity and a willingness to work positively with organisational strategies to improve outcomes for Maori. • Promotes an awareness of cultural differences amongst staff and patients (e.g. beliefs, gender, sexual orientation or disability) and the impact that beliefs and values have on practice.
Health & Safety	<ul style="list-style-type: none"> • Ensures accidents and untoward incidents occurring in the department are reported. • Takes reasonable care for personal health and safety. • Takes reasonable care that own acts or omissions do not adversely affect the health and safety of other persons. • Complies, as far as is reasonably able, with any reasonable instruction that is given to allow St George's to comply with the Health and Safety at work Act 2015 • Co-operates with any reasonable policy or procedure relating to health or safety at the workplace that has been notified to workers. • Ensures compliance with hospital security requirements and is vigilant in all matters of security. • Recognises safety hazards and initiates appropriate corrective actions. • Attends fire and evacuation lectures and participates in drills as required. • Participates in Health and Safety training as mandated by St George's from time to time.
Other Duties	<ul style="list-style-type: none"> • Undertakes other duties as requested by the Hospital Manager from time to time • Performs such duties in a timely, accurate manner and in accordance with St George's Hospital policies and procedures.



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Qualifications, Experience and Personal Qualities

	Essential	Desirable
Qualifications	<ul style="list-style-type: none">Registered Nurse with a current practicing certificate	<ul style="list-style-type: none">Post registration education in a relevant specialty
Experience & Knowledge	<ul style="list-style-type: none">Minimum 5 years (FTE) clinical experienceExperience in senior nursing roleExperience in the provision of clinical support, guidance and education	<ul style="list-style-type: none">Experience in a surgical settingRelevant health auditor trainingExperience in appropriate quality role and in the Ministry of Health Certification process
Personal Attributes	<ul style="list-style-type: none">Excellent communication and interpersonal skillsAbility to work autonomously and as part of a collaborative teamIs proactive and innovativeIntegrityEnthusiastic	

Agreed by:

Signed: _____ Date: _____
Employee

Signed: _____ Date: _____
Hospital Manager